

**CORAL PRIMARY SCHOOL
EMERGENCY PREPAREDNESS**

EMERGENCY EVACUATION INSTRUCTIONS FOR PUPILS

1	2	3	4
Pupils in Class	Pupils in Canteen	Pupils in Toilets	Pupils at Other Places
1. Listen to the P/VP's instructions made over the PA system	1. Listen to the P/VP's instructions made over the PA system	1. Move out of the toilet quickly.	1. Listen to the P/VP's instructions made over the PA system
2. Use only the route allocated to you unless the route is blocked because of fire. If the route is blocked, keep calm and follow the instructions given by the teacher.	2. Listen to instructions of the teacher in the canteen carefully.	2. Listen to the P/VP's instructions made over the PA system	2. Listen to the instructions of the teachers who are present at the location at that time.
3. Move down the staircase in TWOs quickly and in an orderly manner. Do not scream, run, jump or push during evacuation.	3. If there is no teacher in the canteen at that time, move quickly to the Assembly Area and report to the class teacher	3. Do not try to return to own class. Move down by the staircase nearest to the toilet and quickly proceed to the Assembly Area.	3. If there is no teacher there at that time, move quickly and silently to the Assembly Area.
4. Follow the evacuation plan strictly for an orderly exit.		4. Report to your class teacher once in the Assembly Area.	4. Report to your class teacher once in the Assembly Area.

* Listen carefully to the instructions made over the PA System for Location of Assembly Area: School Field or Parade Square.

* Pupils are not allowed to go near the school building until ALL CLEAR signal is given by the Principal, Vice Principal or the HODs.

When there is a lightning Risk Alert Warning

- Stop all outdoor activities
- Take shelter within the school building
- Do not stay in the open
- Do not stand under tall trees

Haze Management

- Remain indoors when the PSI reading is at the unhealthy range.