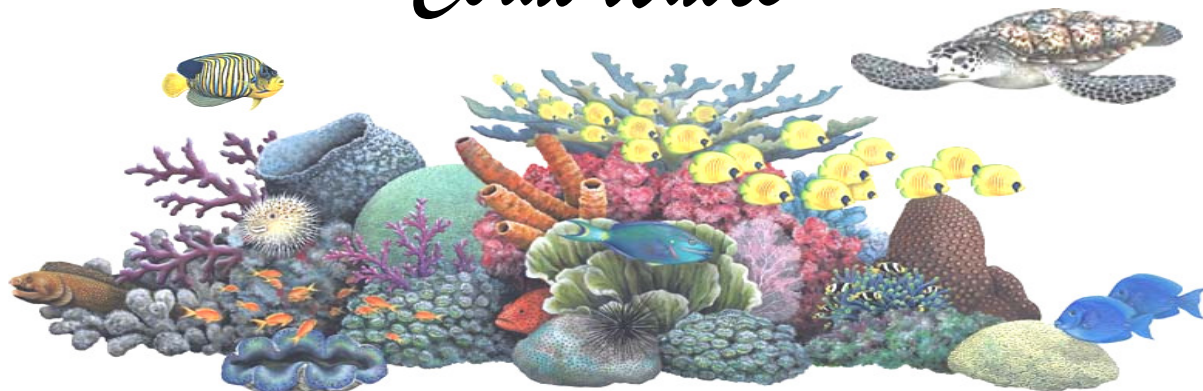




Coral Waves



Dear Parents/Guardians of Coralites

1. WARM GREETINGS FOR ACADEMIC YEAR 2014

- 1.1 My staff and I would like to welcome all our students back to school. We would also like to extend our **warm welcome** to our Primary 1 (P1) students and their parents/guardians as they join our **Coral family**. This marks the beginning of our journey as **partners in your child's/ward's education** as we collaborate to help him/her achieve his/her fullest potential.
- 1.2 We look forward to our parents'/guardians' strong support for our 2014 school programmes.

2. STAFF UPDATES

- 2.1 We would like to take the opportunity to welcome **new staff** who have joined our school and those who will be taking on new portfolios:

S/N	NAME OF PERSONNEL	DESIGNATION
1.	Ms Tham Bao Jing Jean	School Staff Developer
2.	Mr Mohamed Razlee Bidin	Subject Head CCA
3.	Mr Bryan Foo	Teacher
4.	Mr Travis Neo	Teacher
5.	Mr Tay Wei Jun	Teacher

3. SAFETY OF OUR STUDENTS IN SCHOOL

- 3.1 We would like to thank our parents/guardians for their strong support and understanding in ensuring the safety and security of our students in the school. The movement of students in the morning and during dismissal has been smooth since the start of the academic year.
- 3.2 Parents/Guardians are reminded to **sign in at the Security Post and get a Visitor's Pass if they need to come into the school compound**. With the Visitors' Pass, parents/guardians can then proceed to make purchases at the book shop or report to the General Office to get assistance on any other matters.

- 3.3 **Parents/Guardians will not be allowed to go to the other parts of the school**, especially the classrooms, on school days during curriculum time. This is one of the measures the school is taking to ensure the **safety and security of the students in the school** as well as to minimize disruptions to the students' learning.

4. SUBMISSION OF ACKNOWLEDGEMENT SLIPS

- 4.1 As part of our standard procedures, **Acknowledgement Slips** will be attached to our Coral Waves.
- 4.2 We seek the understanding and co-operation of our parents/guardians to **return the signed Acknowledgement Slips the next day** through your child/ward so that the teachers can collect and file them accordingly. It is to ensure that all our parents/guardians have received the letters which contain important information for your reference pertaining to the school and activities involving your child/ward.
- 4.3 Please assist to ensure that your child/ward returns the Acknowledgement Slips as required as we inculcate the **school value of responsibility** in our students.
- 4.4 The issues of Coral Waves will also be made available on our school website.

5. PRIMARY SCHOOL LEAVING EXAMINATIONS (PSLE) RESULTS 2013

- 5.1 We are proud to announce that our students had done well in the PSLE 2013. We had 100% passes and all our P6 students qualified for a secondary school education. Our heartiest congratulations go to all our P6 students.
- 5.2 We would also like to thank **our P6 parents/guardians** who have given us their strong support as we bring out the best in our students.
- 5.3 I would also like to extend the school's **appreciation to all staff members** who had worked relentlessly in helping and motivating the students to achieve their academic goals.

6. TEMPERATURE TAKING EXERCISE

- 6.1 All P1 students have been given an Oral Digital Thermometer (ODT) and have been taught how to use it. Please help us to teach your child to take good care of the ODT as this free issue is a one-time arrangement.
- 6.2 As part of our continuing efforts and ring-fencing measures to provide a healthy and safe environment in our school, we have conducted a temperature-taking exercise on Tuesday, 7 January.

7. STUDENT JOURNAL

- 7.1 Our Student Journal contains useful information for both parents/guardians and our students. Please do spend time going through the contents with your child/ward as you partner us in our continual efforts to develop our students holistically.

- 7.2 Teachers will also make reference to the contents in the Student Journal periodically. Students are encouraged to pen down their assignments for the day as well as other reminders in their journal. Parents/Guardians may also use the handbook/journal as a mode of communication when they wish to relay short messages to the teachers.
- 7.3 We will appreciate it greatly if you can acknowledge that you have looked through the relevant pages by completing the Acknowledgement Slip and submitting it to the Form Teacher via your child/ward by **Monday, 20 January**.

8. SCHOOL'S MOBILE PHONE POLICY

- 8.1 Regarding mobile phones, the school's stand is that they are unnecessary given the young age of our students and are often a distraction to them. Should the students need to contact parents/guardians, the school has public telephones located in the school canteen.
- 8.2 However, should parents/guardians deem it a real necessity that your child/ward brings a mobile phone to school, **please write in to the Principal to make a request**. The letter (please refer to Annex 2) is to be submitted to the Form Teacher via your child/ward. Once a written permission is given, your child's/ward's name will be recorded in a register for monitoring and a sticker will be given to your child/ward. The sticker is to be pasted on your child's/ward's mobile phone to indicate that permission has been granted. The permission granted is valid for a year.
- 8.3 The usage of the mobile phone is **restricted to after school hours and within the confines of the school canteen**. The mobile phone is not to be switched on during curriculum time. Should your child/ward violate this ruling, permission will be revoked. Your child/ward will also be responsible for taking care of his/her mobile phone at all times. Please submit the letter to the Form Teacher by **Monday, 20 January**.

9. UPDATING STUDENT'S PARTICULARS

- 9.1 We seek the understanding of our parents/guardians to update the school on your child's particulars. It is important that you keep the school informed of any update regarding your child's personal particulars including medical conditions. Please update the information if necessary using the Acknowledgement Slip and submit it to the Form Teacher by **Monday, 20 January**.

10. MONITORING OF PUPILS' HEALTH

- 10.1 We seek the co-operation of our parents/guardians to monitor their child's/ward's well-being and allow their child/ward to rest at home if he/she is unwell. We also seek the understanding of our parents/guardians to call the form teacher/co-form teacher or the General Office to inform us immediately. This is important so that necessary follow-up actions can be taken on the part of the school especially if it involves contagious diseases such as Hand, Foot and Mouth Disease (HFMD) and H1N1.
- 10.2 We also seek the understanding of our parents/guardians to provide the school with the necessary documentation, i.e. Medical Certificates for record purposes when your child/ward returns to school.

11 CHINESE NEW YEAR CELEBRATIONS AND HOLIDAY

11.1 The school will be celebrating Chinese New Year on **Thursday, 30th January**. On that day, there will be an assembly programme and fun-filled activities planned for the students. Coralites are encouraged to wear their Chinese traditional costumes on that day. Otherwise, the students may also wear their red-coloured top and school shorts/pinafore on the day of the celebration.

11.2 The reporting and dismissal time on that day will be as follows:

Reporting Time	Dismissal Time
By 7.30 am	10 am

11.3 The school will also be organizing the annual **Reunion Breakfast on that day** to promote greater bonding between the students and their teachers. Aligned to our school value of care, we hope that our students can bring some healthy food to share with one another (Halal certified food preferred) for the occasion. The school will also be providing some halal food for all. Only the hot drinks, snacks and fruits stalls will be opened on that day.

11.4 **Friday, 31 January and Monday, 3 February 2014 are public and school holidays accordingly.** All students will report back to school on **Tuesday, 4 February 2014**.

11.5 On behalf of all my staff, I would like to wish **our Chinese students and their parents/guardians a “Happy Chinese New Year” and “Happy Holidays” to all our other students and their families.**

12 CHARITY HONG BAO 2014 COLLECTION

12.1 The school will continue to participate in a fund raising effort administered by the Society for the Physically Disabled (SPD). This is part of the school’s continued efforts to inculcate in our students the value of caring and sharing with the less fortunate. In addition, we hope to raise greater awareness in our students about people with disabilities and their challenges.

12.2 SPD is a voluntary welfare organization established in 1964 with the goal of integrating people with physical disabilities into mainstream society. SPD is a registered charity with the Commissioners of Charity and an approved Institution of Public Character.

12.3 We would like to appeal to all our students to share a small portion of their hong bao or pocket money with the less privileged. Your child’s/ward’s contribution will go a long way in benefiting the beneficiaries of SPD Children and Youth services. Funds raised from this Charity Hong Bao project will go to provide education bursaries and scholarships, learning and development activities and affordable pediatric rehabilitation services to overcome/manage their disability.

12.4 Hong Bao Packets will be distributed to the students on **Thursday, 30 January 2014** and will be collected by their Form Teachers on **Thursday, 6 February 2014**. As part of our school value of care and responsibility, we hope that you will encourage your child/ward to participate in this meaningful Values-In-Action (VIA) activity so that children with physical disability will be able to receive the help and education they need.

13 P3 AND P4 CONVERSATIONAL MOTHER TONGUE PROGRAMME

a. The Conversational Malay Language/Chinese Language Programme for both P3 and P4 levels will commence on **Term 1 Week 3**. It is compulsory for **all the P3 students**.

- b. The Form Teacher will inform your child/ward of the group he / she is in. The schedule and details of the programme for both the P3 and P4 levels are shown below.

Assembly Point	School Hall
Dismissal Points	School Foyer
Duration of Each Session	1 ½ hours (From 2.10 pm to 3.40 pm)

Term 1	Lesson	Date	Conversational ML/CL Schedule for P3	Lesson	Conversational ML/CL Schedule for P4
Week 3	1	23.01.2014	Conversational ML/CL	1	Conversational ML/CL
Week 4	-	30.01.2014	No Conversational ML/CL (CNY Eve)	-	No Conversational ML/CL (CNY Eve)
Week 5	2	06.02.2014	Conversational ML/CL	2	Conversational ML/CL
Week 6	3	13.02.2014	Conversational ML/CL	3	Conversational ML/CL
Week 7	4	20.02.2014	Conversational ML/CL	4	Conversational ML/CL
Week 8	5	27.02.2014	Conversational ML/CL	5	Conversational ML/CL
Week 9	6	06.03.2014	Conversational ML/CL	-	No Conversational ML/CL (CA1 exam week)
Week 10	7	13.03.2014	Conversational ML/CL	6	Conversational ML/CL
Term 2					
Week 1	8	27.03.2014	Conversational ML/CL	7	Conversational ML/CL
Week 2	Basic (1)	03.04.2014	Optional Conversational ML/CL	8	Conversational ML/CL
P3 Basic (I) will start in Term 2 Week 2.					
Basic (I) is optional for P3.					

13.3 In Term 2, the parents/guardians of the P3 students have the option of continuing with the Basic (1) programme. More details on this will be issued after the completion of the Conversational Mother Tongue Programme in Term 1.

13.4 We hope that you will make the necessary transport arrangements for your child/ward.

14 P1-P3 PROGRAMME TO ENCOURAGE INDEPENDENT AND ENTHUSIASTIC READERS (PIER)

14.1 The English Department will continue to conduct PIER with the purpose of promoting a love for reading among our students. Having a good reading habit is definitely a way to enhance language fluency for your child/ward.

14.2 PIER will be conducted for our P1, P2 and P3 students on a weekly basis. Your child/ward will be given a pocket file with the assigned book and the activity on Thursdays or Fridays. The file and the books have to be returned on Mondays so as to ensure that books will not be misplaced by our students. As co-educators for your child/ward, we seek your help to encourage your child/ward to read by sharing the books with your child/ward, for example, as bed-time reading or as an activity for leisure. After reading, our students are required to do a simple activity. This will enable the EL teachers to monitor their students' reading.

14.3 If any of the books do get misplaced, we seek your understanding that your child/ward will need to replace the missing book. Please help your child/ward to exercise responsibility and ensure that the file and the book are returned on time. Through PIER, we want our students to become independent readers and discover for themselves that reading is an enthralling activity.

15. CONTINUAL ASSESSMENT 1 (CA 1) SCHEDULE

- 15.1 Below is the CA 1 schedule for your reference. We hope that you can partner with us to monitor your child's/ward's academic progress and to ensure that he/she is prepared for the examinations.

CA1 (3 Mar to 7 Mar)

Mon 3 Mar	CA1 English Language (P4 – P6)
Tue 4 Mar	CA1 Mathematics (P4 – P6)
Wed 5 Mar	CA1 Mother Tongue (P4 – P6)
Thu 6 Mar	CA1 Science (P4 – P6)
Fri 7 Mar	CA1 Higher Mother Tongue (P5 & P6)

- 15.2 The **P1 to P3 students** will not have any examinations in Term 1.
- 15.3 The table below will give you an overview of the types of assessments for the various levels.

Levels	Continual Assessment 1	Semestral Assessment 1	Continual Assessment 2 / P6 Prelims	Semestral Assessment 2
P1				
P2				✓
P3		✓		✓
P4	✓	✓	✓	✓
P5	✓	✓	✓	✓
P6	✓	✓	✓	

- 15.4 Parents/Guardians will be provided with more details of the different modes of assessments for the various levels through our Parents' Briefings and later issues of the Coral Waves.

16. THE IMPORTANCE OF HOME-SCHOOL PARTNERSHIP

- 16.1 The school values the involvement of our parents/guardians in the school programmes and activities. Having a close partnership with the school will help you to better understand your child's/ward's learning experience in school so that you could provide him/her the necessary care, support and reinforcement at home.
- 16.2 We hope more of our parents/guardians would volunteer their services to the school. (Please refer to the attached letter – Annex 3)
- 16.3 More information on how you can be involved in your child's/ward's education can be found at <http://parents-in-education.moe.gov.sg/parents-in-education/how-can-parents-be-involved>.

17. SCHOOL HOLIDAYS

- 17.1 We seek our parents'/guardian's understanding and cooperation in taking your child/ward on overseas holidays only during the school holidays so that your child/ward does not miss out on his/her lessons. To help you in your planning, we have included the school vacations for your reference.

March Holidays	15 March to 23 March
June Holidays	31 May to 29 June
September Holidays	6 September to 14 September
December Holidays	15 November to 31 December

18. CALENDAR OF EVENTS FOR TERM 1

Date	Event
Fri 10 Jan	Science Monitor Training (P3-P6) Photo Taking for School Smart Card (P1 & P6)
Fri 24 Jan	NADI Workshop (P3 ML students)
Tue 28 Jan	Class Committee & Care Training (P5 & P6)
Wed 29 Jan	Class Committee & Care Training (P3 & P4)
Thu 30 Jan	Chinese New Year Celebration
Fri 31 Jan – Sun 1 Feb	Chinese New Year (Public Holidays)
Mon 3 Feb	Off-in-lieu of Chinese New Year (School Holiday)
Sat 8 Mar	<ul style="list-style-type: none"> • Parents' Briefing (P1): Curriculum Briefing cum Classroom Experience • Parents' Workshop (P6) : Preparing your child for PSLE • Subject Based Banding for Parent (P4) • EL & MT Departments' Sharing for Parents: EL (P4) & MT (P5)
Fri 14 Mar	Olympic Day 2014 (P3 – P6)
Term 1 School Vacation – 15 Mar to 23 Mar 2014	

Wishing all a fulfilling and joyous New Year!

Mdm Asrinah Asahari
Vice Principal

Acknowledgement Slip
(To be submitted to Form Teacher by **Monday, 20 January**)

Name of Student: _____ Class: P __/ ____

Name of Parent: _____ Contact Number: _____

(Please tick in the boxes)

A. Students' Well-being

- I acknowledge that I have read and discussed the **school rules and values** found in the Student Journal with my child/ward.
- I understand the school's **mobile phone policy**.
I (will / will not*) be writing in to request for permission. ***If you are writing in to request for permission, please use the request form in Annex 2***

Updating Student's Particulars

- There are NO updates for my child's particulars.
- There are updates for my child's particulars.

Change of address:	Change of Contact Numbers:	
	Home Telephone No:	
	Father's Contact:	(Office)
		(Mobile)
	Mother's Contact:	(Office)
		(Mobile)
	Guardian's Contact:	(Office)
		(Mobile)

Update on Medical Condition (please attach a copy of medical documents if available)

B. P3 Conversational Mother Tongue Programme (Beginner)

- I have taken note of the schedule of the programme.

C. P4 Conversational Mother Tongue Programme (Basic II)

- I have taken note of the schedule of the programme.

Request for Permission to Bring Mobile Phone to School

Dear Principal

I am writing in to seek your permission for my child/ward, _____
(name of child/ward) of _____ (class) to bring his / her * mobile phone to school because (*please state reasons*)

I ensure that my child/ward will abide by the school rules regarding the use of mobile phones in the school as stated in the school's mobile phone policy.

Thank you.

Name of Parent/Guardian

Signature of Parent/Guardian

Date



CORAL PRIMARY SCHOOL

20 Pasir Ris St 51, Singapore 518902, Tel: 65854491 Fax: 65854493

Dear Parents/Guardians,

Parent Volunteers

Parents play a very important role in partnering the school in providing the best for our students. Your support and involvement in the school have great impact not only on our programmes and activities but also on the students' growth and development.

We thus would like to encourage our parents to be part of our Parents Support Group (PSG) and volunteer your services to the school. This will be an avenue for you to be directly involved in our school programmes and activities so that you can better support your children. In this letter too, we have also attached a form to enquire more about your availability and interests in rendering your services and support in the various school programmes and activities.

We recognise that our parent volunteers have been our valuable partners as they commit their time and effort to support our school programmes and activities. We sincerely value their contributions and services and hope that more parents will come on board. We seek your understanding to submit the Parent Volunteer Form to your child's form teacher by Monday, 20 January 2014

We look forward to your partnering with you as we further enrich and enhance our students' learning experiences.

Thank you.

Yours faithfully,

Ms Chong Siew Fong
Principal

PARENT VOLUNTEER FORM 2014

Please refer to the list below and tick (✓) the programme(s) that you would like to be involved in:

School Programmes/Activities/Events			
Facilitating Recess Activities (eg. Sudoku Challenge)		School Events (Racial Harmony Day, Teacher's Day, Olympic Day)	
Facilitating Library Activities		Sharing of expertise/experiences (eg. Career Day)	
Learning Journeys (during curriculum hours)		Celebration of Festivals (eg. Chinese New Year, Hari Raya, Deepavali, Mooncake Festival)	
Learning Journeys (after school)		Co-curricular activities (CCAs) (eg. assisting in doing make-up for the SYF participants)	
Reading Mums (Reading to our students before after school)			

Please also refer to the table below and indicate any special interests/hobbies and expertise you have by ticking (✓) the respective column(s):

Culinary		Music (please indicate the musical instrument)	
Photography		Art (drawing, calligraphy, painting, pottery)	
Information Technology		Sports (please indicate the sport you are interested in)	
Gardening		Dance (please indicate the type of dance)	
Handicrafts		Reading/Writing	

Please also indicate below any other areas or school programmes/ events you prefer to be involved in:

- 1) _____
- 2) _____