

## Guide to Log in to the E-Learning Portal (McOnline)



**Step 1:** Key in [www.mconline.sg](http://www.mconline.sg) as the web address (Students are advised to use Google Chrome 58 & above, Internet Explorer 10 & above, Firefox 53 & above or Safari 10.1 & above)

**Step 2:** In the screen below key in  
a) CPS and the last 5 numbers and last letter of your child's/ward's Identification number in "Login ID" slot.

Example: if your child's Birth Certificate number is T1234567A, then his or her Login ID would be CPS34567A

- b) "Coral Primary School" in the "School" slot
- c) Your child's MC Online password in the "Password" slot  
\*\*\* Please note that pupils' passwords will be reset at 7:30am on 23 May. The default password will be issued by the Form Teachers on 22 May. Please refer to your child's Student Journal.
- d) Click on the orange "Login" button.

## McOnline LMS: Change Password

Please note that the Change Password screen will appear.

### Change Password

Your new password must be made up of a minimum of 8 alphanumeric characters, containing at least 1 letter and 1 numeral and it must be different from your login ID.

Current Password

New Password   
(Min 8 chars)

Confirm Password   
(Min 8 chars)

You don't have to provide an email address or mobile phone number, but having one makes it easier for you to regain access to your account if you forget your password or are locked out.

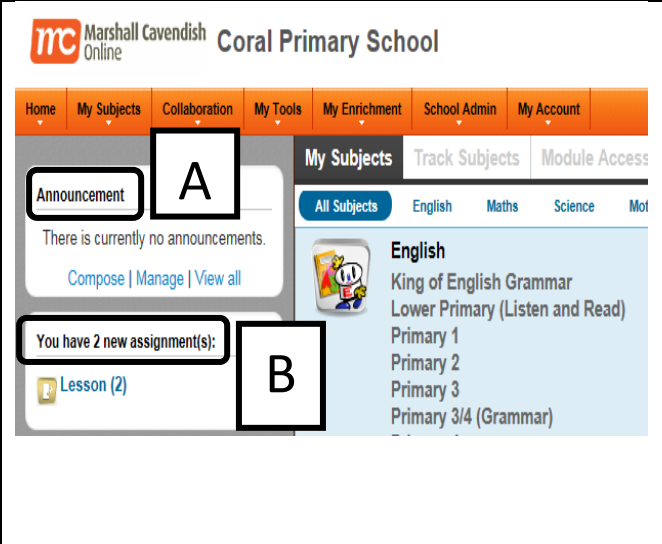
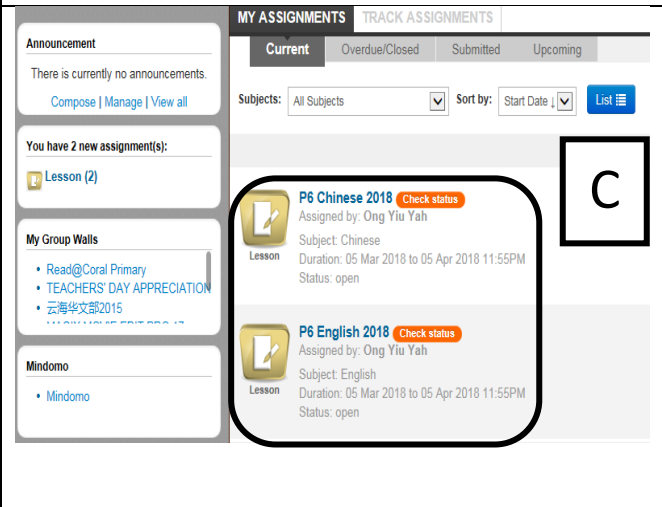
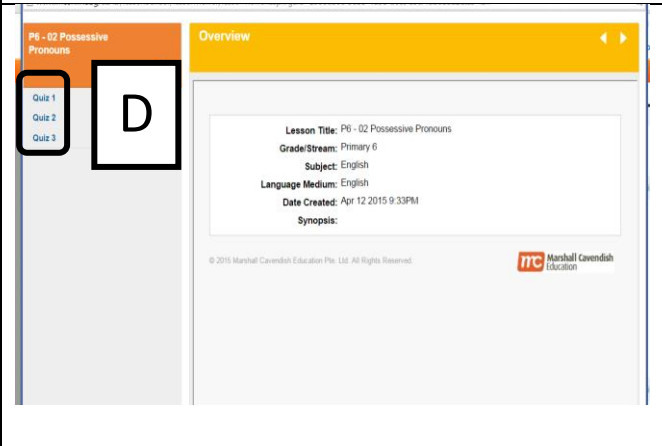
Personal Email   
(optional)

Mobile Number   
(optional)

To complete the Change Password process:

1. Enter your Current Password (Password issued by the Form Teachers)
2. Enter your New Password.
3. Enter your New Password again in the Confirm Password field
4. Click Save

Take note that your new password must have a **minimum 8 alphanumeric characters**, containing **at least 1 letter and 1 numeral**, and it must be different from the Login ID.

	<h3>McOnline Homepage</h3> <p><b>Refer to box A</b> – this is the announcement screen, where the school will send messages to all students, if there is a need.</p> <p><b>Refer to box B</b> – this where the students will see the assignments that have been assigned to them.</p>
	<p><b>Step 3:</b> When you click on the link for your assignment, you will be able to see the following: (<b>Refer to box C</b>)</p>
	<p><b>Step 4:</b> After clicking on the assignment, you will be able to see a pop-up screen like this. In this screen, you need to do the each of the tasks listed by clicking on the links (<b>Refer to box D</b>)</p>

**Step 5:** Your child/ward must go through each tutorial/activity and finish each question for the quiz/test. For every quiz/test, your child/ward must click the “**Submit**” button at the end of it.

**Step 6:** Each student must complete tasks from the following subjects:

- For students from P2 classes
  - English, Mathematics and Mother Tongue
- For students from P3, P4, P5 and P6 classes
  - English, Mathematics, Science and Mother Tongue